## **S&W FUNDS**

PLEASE READ THE ENCLOSED KEY INVESTOR INFORMATION DOCUMENT PRIOR TO COMPLETING THIS APPLICATION FORM A COPY OF THE FULL PROSPECTUS IS AVAILABLE FREE OF CHARGE ON REQUEST

IF YOU HAVE ANY QUERIES PLEASE CONTACT SMITH & WILLIAMSON FUND ADMINISTRATION LIMITED ON 0141 222 1151 FOR INSTITUTIONAL INVESTORS THE APPLICATION CAN BE FAXED TO 020 7131 8261 WITH THE ORIGINAL TO FOLLOW IN THE POST

Pages 1-3 should be completed by individual investors only. For Institutional investors please turn to page 4

\*Please note that the fields marked with an asterisk (\*) are mandatory\*

## First Applicant (block capitals)

Title*	
Forename(s) (in full)*	
Surname*	
Address – Permanent Residence Address*	
Including postcode	
Address - Mailing / Correspondence Address if different from above	
Including postcode	
Daytime telephone number*	
Email address	
Date of Birth*	
Place of Birth (Town or City)*	
Country of Birth*	
National Insurance No*	

It is essential we know about any foreign tax aspect of your affairs and we may require further information.

If you do not possess a UK National Insurance Number, are non-UK domiciled, or have multiple nationalities, citizenships or residencies, please detail all information per country below:

Country	Nationality or Citizenship	Residency for Tax	Tax ID Number (National Identifier)	I do not have a Tax ID Number

If you are a Tax Resident of a country and you do not why below:	possess the relevant National Identifier please provide a reason as to
DESIGNATION (Maximum of 15 characters)  Please state your preferred designation (if required). The homeostate of the president distribution of the president	olding may not be registered in the name of a minor (under 18 years of age) but should ur of the minor using the child's initials e.g. John Brown a/c RB.
be registered in the name of an adult and designated in ravo	ur of the millior using the child's mittals e.g. John Brown a/C KB.
BENEFICIAL OWNER OR TRUSTEE DETAILS  If the beneficial owner or trustees, are non UK domiciled, or helow.	ave multiple nationalities, citizenships or residencies, please detail all information
Title*	
Forename(s) (in full)*	
Surname*	
Address – Permanent Residence Address* Including postcode	
Address - Mailing / Correspondence Address if different from above Including postcode	
Daytime telephone number*	
Email address	
Date of Birth*	
Place of Birth (Town or City)*	
Country of Birth*	
National Insurance No*	

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Country	Nationality or Citizenship	Residency for Tax	Tax ID Number (National Identifier)	I do not have a Tax ID Number

If you are a Tax Resident of a country and you do not possess the relevant National Identifier please provide a reason as to why below:

## For more than one applicant please also complete the Joint Applicant section

#### **VERIFICATION**

In order to comply with our obligations under anti-money laundering legislation we are required to verify the identity of all new applicants. To enable us to comply with the legislation please produce one document from List A **OR** one document from List B and one document from List C below. Please provide us with current copies certified by one of the following:

Accountant Solicitor/Barrister Magistrate/Judge

Embassy/Consular Official

Doctor/Dentist

Director/Officer/Senior Manager of a regulated financial institution (low risk country)

Bank officer

FCA approved person

Police Officer/Customs Officer

Post Office (document certification service)

The certification should include the certifier's name, profession, place of work or company stamp, date of certification and confirmation that the original has been seen. For security reasons please do not send original documents.

List A	List B	List C
Full UK or other national passport	Valid old-style UK Driving Licence	Instrument of court appointment (liquidator or grant of
		probate
UK or other national photo card driving licence	Recent evidence of entitlement to	
	state or local government funded	Utility bill (but not printed off the internet)
National ID Card (Non-UK Nationals)	benefit, tax credit, personal education	Current Council tax demand, letter or statement
	or other grant	
Firearms certificate or shotgun licence		Current bank, building society, credit/debit card
		statement issued by a regulated firm in the UK, EU or
		similar jurisdiction (but not printed from the internet).

#### **FUND DETAILS**

Please see the prospectus for an indication of the target market of the Fund as required under MiFID II regulations. The target market is fully detailed in the European MIFID II Template (EMT) which is available to you for review on our website at the following address http://smithandwilliamson.com/emt.

\*\*If you do not believe you fit the criteria of the target market of this Fund please seek advice from your professional adviser\*\*

## Registration Details for institutional investors - Individual investors please turn to page 5

ity Name		
gistered Address		
stcode		
untry of Incorporation or Organisation		
state the designation in the box below.		
FICIAL OWNER		
eneficial owner of the investment is different to the	named applicant(s) please disclose the full name(s) of individual(s) or organisation	that
attes of deceased persons. Please telephone the Tra	ansfer Agency Team on 0141 222 1151 for further details.	
	gistered Address  stcode  untry of Incorporation or Organisation  GNATION (Maximum of 15 characters)  state the designation in the box below.  FICIAL OWNER  eneficial owner of the investment is different to the ely own or control the investment. There are additionally a state of the investment.	gistered Address  stcode  untry of Incorporation or Organisation  SNATION (Maximum of 15 characters)  state the designation in the box below.

## **VERIFICATION**

Please provide an authorised signatory list for the institution for which the investment will be registered. This must be certified by at least one of the authorised signatories included in that list and accompanied by adequate identification documentation. If you have any queries at to what information to provide for verification purposes, please call the Transfer Agency Team on 0141 222 1151.

## **INVESTMENT**

Please indicate the amount you wish to invest in the UT/OEIC(s). (Please note the minimum initial investment for each UT/OEIC.):

OEIC – A share classes	AMOUNT TO INVEST	MINIMUM INITIAL INVESTMENT	OEIC – B share classes	AMOUNT TO INVEST	MINIMUM INITIAL INVESTMENT
Global Gold & Resources Fund Income Shares (GB00B04PXP62)	£	£1,000	Global Gold & Resources Fund Income Shares (GB00B3RJHY30)	£	£250,000
Oriental Growth Fund Accumulation Shares (GB00B5275B91)	£	£1,000	Oriental Growth Fund Accumulation Shares (GB00B5448K84)	£	£250,000
MM Global Investment Fund Shares (GB00B031D442)	£	£5,000	MM Global Investment Fund Shares (GB00B89C3K35)	£	£250,000
MM Endurance Balanced Inc (GB0034242320)		£1,000	MM Endurance Balanced Inc (GB00B43LJX34)		£250,000
	AMOUNT	NATIONAL INA INJUSTI A I		AMOUNT	MAININA IN IN INITIA
UNIT TRUST – A share classes	AMOUNT TO INVEST	MINIMUM INITIAL INVESTMENT	UNIT TRUST – B share classes	AMOUNT TO INVEST	MINIMUM INITIAL INVESTMENT
North American Equity Fund Income (GB0007655698)	£	£1,000	North American Equity Fund Income (GB00B40T1C34)	£	£250,000
UK Equity Growth Fund (GB0008178682)	£	£1,000	UK Equity Growth Fund (GB00B43KQL71)	£	£250,000
European Equity Fund (GB0008192840)	£	£1,000	European Equity Fund (GB00B4LLXV18)	£	£250,000
UK Equity Income Fund (GB0008178799)	£	£1,000	UK Equity Income Fund (GB00B4NDKN60)	£	£250,000
			UK Equity Income Fund Accumulation shares (GB00BJBQ2L47)	£	£250,000
Far Eastern Income & Growth Fund (GB0008178575)	£	£1,000	Far Eastern Income & Growth Fund (GB00B4NXPJ75)	£	£250,000
Fixed Interest Fund Income (GB0008193038)	£	£1,000	Fixed Interest Fund Income (GB00B3T5LK39)	£	£250,000
Fixed Interest Fund Acc (GB00B599FN03)		£1,000	Fixed Interest Fund Acc (GB00BF7TH924)		£250,000

# **PAYMENT**

Payment can be made by telegraphic transfer to the following bank details:

Account number: 17487062 Account name: Smith & Williamson Fund Administration Limited Client Money Account

Branch: Sort Code 15-10-00 Royal Bank of Scotland - City Office

REDEMPTION PROCEEDS	
Please provide bank details for where you	wish redemption proceeds to be paid:
Bank or Building Society	
Branch Title	
Account Name	
Account Number	
Sort Code	
INCOME PAYMENTS  Please indicate how you wish to have the in  DIRECT TO BANK/BUILDING So  If payment details are the same as for rede	
	for redemption proceeds, please enter here:
Bank or Building Society	
Branch Title	
Account Name	
Account Number	
Sort Code	
Or RE-INVESTED IN THE FUND	

*Please note that the fie	lds marked with an	asterisk (*) are	mandatory*
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# **Joint Applicants**

## Se

econd Applicant (block capitals) (if applicable)	
Title*	
Forename(s) (in full)*	
Surname*	
Address – Permanent Residence Address*	
Including postcode	
Address - Mailing / Correspondence Address if	
different from above Including postcode	
including posicode	
Daytime telephone number*	
Email address	
Date of Birth*	
Place of Birth (Town or City)*	
Country of Birth*	
National Insurance No*	
	ffairs and we may require further information. on-UK domiciled, or have multiple nationalities, citizenships or residencies, please
tail all information per country below:	

Country	Nationality or Citizenship	Residency for Tax	Tax ID Number (National Identifier)	I do not have a Tax ID Number

If you are a Tax Resident of a country and you do not possess the relevant National Identifier please provide a reason as to why below:

# \*Please note that the fields marked with an asterisk (\*) are mandatory\*

# Third Applicant (block capitals) (if applicable)

Title*				
Forename(s) (in full)*				
Surname*				
Address – Permanent Residence Ad Including postcode	dress*			
Address - Mailing / Correspondence different from above Including postcode	Address if			
Daytime telephone number*				
Email address				
Date of Birth*				
Place of Birth (Town or City)*				
Country of Birth*				
National Insurance No*				
is essential we know about any foreign tax as you do not possess a UK National Insurance etail all information per country below:				hips or residencies, please
Country	Nationality or Citizenship	Residency for Tax	Tax ID Number (National Identifier)	I do not have a Tax ID Number
you are a Tax Resident of a country an	d you do not p	possess the relevan	t National Identifier please pr	ovide a reason as to
vhy below:				

# \*Please note that the fields marked with an asterisk (\*) are mandatory\*

## Fourth Applicant (block capitals) (if applicable)

Title*				
Forename(s) (in full)*				
Surname*				
Address – Permanent Residence Ad Including postcode	ddress*			
Address - Mailing / Correspondence different from above Including postcode	e Address if			
Daytime telephone number*				
Email address				
Date of Birth*				
Place of Birth (Town or City)*				
Country of Birth*				
National Insurance No*				
is essential we know about any foreign tax a you do not possess a UK National Insurance etail all information per country below:	e Number, are nor			
Country	Nationality or Citizenship	Residency for Tax	Tax ID Number (National Identifier)	I do not have a Tax ID Number
you are a Tax Resident of a country and hy below:	nd you do not po	ossess the relevan	t National Identifier please pro	ovide a reason as to

#### This section should be completed by institutional investors. Individual investors please turn to the declaration page

# AUTOMATIC EXCHANGE OF FINANCIAL ACCOUNT INFORMATION FOREIGN ACCOUNT TAX COMPLIANCE ACT (FATCA) REQUIREMENTS COMMON REPORTING STANDARDS (CRS) REQUIREMENTS

An Entity may be classified as a Financial Institution (FI) under the FATCA and CRS regulations and must comply with the regulations if they qualify as either:

a) An investment entity conducting investment business on behalf of a customer and these activities contribute to at least 50 per cent of the entity's gross income. Under CRS these entities are defined as Active Investment Entities (AIEs). If this applies please proceed to part I.

or

b) An investment entity conducting investment business on its own account and these activities contribute to at least 50 per cent of the entity's gross income, and the entity is 'professionally managed' by another FI under a discretionary management agreement, or under a 3<sup>rd</sup> party service agreement. Under CRS these entities are defined as Managed Investment Entities (MIE).

Alternatively if not an FI the company or partnership will be classified under FATCA as a Non-Financial Foreign Entity (NFFE), and under CRS will be classified as a Non-Financial Entity (NFE). If this applies please proceed to part II.

For the rest of this application 'NFFE' will be referred to as 'NFE' the term used in the CRS.

Please note that if the Entity is an FI and is resident in a non-participating jurisdiction under CRS then the entity will be deemed to be a Passive NFE for reporting purposes. If this applies please proceed to part II.

I. Please select one of the following options below detailing your FATCA / CRS status and provide your Global Intermediary Identification Number (GIIN) if applicable:				
Participating Financial Institution – Insert GIIN If you have undertaken your own FATCA registration. OR Sponsored Financial Institution – Insert its GIIN and name	0	GIIN Name		
Certified Deemed Compliant Financial Institution (e.g. offshore investment company wholly owned by a Financial Institution)	0			
Exempt Beneficial Owner (e.g. Governmental organisations; International Organisations such as the International Monetary Fund)	0			
Non-Participating Financial Institution (FATCA only)	0	If selected please contact the Transfer Agency Team at Smith & Williamson		

II. If the entity is NOT a Financial Institution they will instead be considered to be a Non-Financial Entity (NFE), either Active, Passive or a Direct Reporting Passive NFE. Please select one of the following:			
Active NFE	0	The most common example in the case of an entity is one that is conducting trading activities where less than 50% of its gross income is from investments and less than 50% of its assets produce investment income. Active NFEs are out of scope for FATCA / CRS and have no compliance obligations under the regulations but we may be obliged to submit certain information to the relevant local tax authority where the entity is a non-UK resident.	
Passive NFE	0	If the entity is NOT an Active NFE it will be a Passive NFE. Legislation based on FATCA/CRS requires us to identify all controlling persons of Passive NFEs, determine their tax residencies, and determine whether we are obliged to submit certain account information regarding such controlling persons to the relevant local tax authority who will pass it on to tax authorities in the relevant jurisdiction.	
Direct Reporting NFE – Insert GIIN (FATCA Only - if you are being sponsored by another FI please insert its GIIN and name)	0	GIIN Name	

#### **DECLARATION AND SIGNATURES**

- IWe have read the Key Investor Information Document (KIID)
- I/We have read the European MIFID II Template (EMT) and fit the criteria of the target market of this Fund
- IWe understand that Smith and Williamson may need to use credit reference/information agencies in order to satisfy Smith and Williamson's statutory money laundering obligations. These agencies may keep a record of this enquiry.
- I/We confirm that all applicants are at least 18 years of age.
- I/We understand that where required by the FCA's client money rules, Smith & Williamson will hold money received on my/our behalf in accordance with those rules in a pooled client bank account, with an approved bank (as defined in the FCA Rules) in the UK. No interest will be payable to me/us in respect of such money. Further information is contained within the fund prospectus regarding the way we hold client money and the protections available under the Financial Services Compensation Scheme.
- I/We understand that where over-payments of less than £1.00 are received for investments, it is Smith and Williamson's policy to write these over-payments off.

Signature – APPLICANT 1					
			Date		
Signature – APPLICANT 2			Date		
O' / ADDITIONALT O			<b>D</b> .		
Signature – APPLICANT 3			Date		
Signature – APPLICANT 4			Date		
FINANCIAL ADVICED	DETAIL C (if annii a alala)	Note that in accordance with	- FOAlaa .aa.		
FINANCIAL ADVISER	DETAILS (if applicable)				
	and a select a second a second	) Note that in accordance with	i FCA fules, coi	nmission ret	ers to legacy /
non-advised / executi	on only services	) Note that in accordance with	i FCA fules, coi	nmission ret	ers to legacy /
	on only services	, Note that in accordance with	Trea rules, cor	nmission rer	ers to legacy /
Name	on only services	commission	Troa rules, cor		ers to legacy /
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	on only services	COMMISSION	T PCA Tules, cor	%	ers to legacy /
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Name	on only services	COMMISSION	T PGA Tules, col	%	ers to legacy /
Name	on only services	COMMISSION	T PGA Tules, col	%	ers to legacy /

#### **CONTACT DETAILS**

Smith & Williamson Fund Administration Limited 206 St Vincent Street Glasgow G2 5SG

Telephone Number – 0141 222 1150 Fax Number – 020 7131 8261

### **DATA PROTECTION**

We may collect, record and use information about you or other relevant individuals, in physical and electronic form and will hold, use and otherwise process the data in accordance with the General Data Protection Regulation (EU) 2016/679 ("GDPR") and as set out in our Fair Processing Notice. We shall record any information (including, where appropriate, personal data as defined in the GDPR) which we receive about you and your investments (whether in relation to this Fund or any other) and will organise and process such information as we think appropriate in connection with the administration of your investments.

We may: (i) process or disclose your information where under a legal or regulatory obligation to do so; (ii) use your information for research and statistical analysis purposes; and (iii) disclose your information to third party entities which provide us with administrative support and technological back up services.

We may disclose your information to third party promoters of this Fund only (but not to any other third parties) for research, statistical analysis and administration purposes.

Any person about whom we hold personal data has the right to obtain a copy of that personal data.

For more detail about how we process your data, the legal basis for processing and your rights in relation to this processing, please request a copy of our Fair Processing Notice or obtain a copy online at www.smithandwilliamson.com.

#### **Complaints Procedure**

We have in place an internal complaints-handling procedure and in the event of dissatisfaction you should address any complaint, in the first instance, to our Head of Legal & Compliance at our registered office as detailed below. A copy of our complaints handling procedure is available on request.

#### **Financial Ombudsman Service**

In the event that we are unable to resolve your complaint to your satisfaction, you may have the right to complain directly to the Financial Ombudsman Service, which is an independent service set up by law to resolve disputes between consumers and financial institutions. If you are an individual acting for purposes outside your trade, business, craft or profession, you may have the right to complain directly to the Financial Ombudsman Service, more Information on this scheme is available from us on request. The contact details of the Financial Ombudsman Service are as follows:

Financial Ombudsman Service Exchange Tower London E14 9SR Telephone no. 0800 023 4567

Website: www.financial-ombudsman.org.uk